

**PINE COUNTY SOIL AND WATER CONSERVATION DISTRICT  
MINUTES  
June 23, 2009**

The Pine County Soil and Water Conservation District Board of Supervisors held their monthly meeting on Tuesday, June 23, 2009. Supervisors present were Paul Olesen, Skip Thomson, Kelly Osterdyk, JJ Waldhalm and Doug Odegard. Office staff present were: Jill Carlier, District Manager; Tim Olson, Office Assistant; Robin Poppe, Resource Conservationist/Wetland Specialist; Sam Martin, Water Management/GIS Specialist; and Bob Korth, NRCS District Conservationist. Also present Ryan Hughes, BWSR; and Don Slama Sr.

**CALL TO ORDER:** Doug Odegard called the board meeting to order at 4:30 p.m.

**PUBLIC COMMENT PERIOD:**

Don Slama stated if the Pine SWCD were to move to Sandstone, it would be a win, win for the county taxpayers.

**APPROVAL OF AGENDA:**

Motion by Osterdyk, seconded by Olesen to approve the June agenda with additions.

Motion carried

**MAY MINUTES:**

Motion by Thomson, seconded by Olesen to approve the May minutes with corrections.

Motion carried

**JUNE FINANCIAL STATEMENTS AND PAYMENT OF BILLS:**

Motion by Olesen, seconded by Osterdyk to approve the June payments of bills, including a \$5,000 funds transfer.

Motion carried

**TSA III:**

Carlier stated the TSA III merger will take affect July 1st, 2009. Carlier stated at the June 15th IMPACK6 board meeting, the IMPACK6 board approved the return of the contributions made by the districts in 2007. Pine's contribution was \$4,885.

Motion by Thomson, seconded by Olesen to approve sending Pine SWCD's 2007 contribution of \$4,885 to TSA III in Duluth.

Motion carried

**SWCD OFFICE SPACE:**

Carlier stated on June 2nd the Pine SWCD board met with two Pine County Commissioners, and the Pine County Coordinator, to discuss the county's offer of Pine SWCD moving to Sandstone. On June 4th the Pine SWCD staff met with The County Cordinator in Sandstone to look at office space. Carlier stated on June 12th the landlord of the Hinckley office called to discuss the rent. His offer was to cut the existing rent in half. The district would have a one year lease directly with the landlord.

There will be a Committee of the Whole meeting for the county board on July 14th. If Pine SWCD decides to discuss the issue with the commissioners, this is the meeting to do it.

Motion by Olesen, seconded by Thomson to approve any and/or all supervisors to attend the Committee of the Whole meeting on July 14th.

Motion carried

**STATE COST SHARE:**

Carlier stated there are no projects this month.

**MEETING PROTOCOL:**

Carlier stated she has been reading Roberts Rules of Order, and there are two issues we need to discuss. The first issue is the Chair’s position on motions and voting. The Chair has the ability to make motions; second motions; and should be voting on all issues. The second issue deals with board minutes. The board minutes currently list how supervisors voted. Technically, that is called a “roll call” vote. If we have a roll call vote, the chair needs to ask each supervisor for their vote and we would list it in our minutes. If we decide to do that, we need to set a policy that we will do that for every vote from now on.

Motion by Olesen, seconded by Thomson not to do the roll call vote.

Motion carried

**DNR WELL OBSERVATION AGREEMENT:**

Carlier stated we have an agreement for DNR well monitoring. Seven wells are monitored once a month, April through October. The DNR pays the district \$840.00 annually for the agreement.

Motion by Olesen, seconded by Osterdyk to approve the DNR Well Observation Agreement

Motion carried

**OUTSTANDING CONSERVATIONIST/ DISTRICT CAPACITY AWARD:**

Carlier stated we need to nominate an individual for Outstanding Conservationist at our next meeting. A list of candidates, as well as past recipients was distributed. The issue was tabled until next month.

**SUPERVISOR ORIENTATION:**

Carlier stated that the MASWCD Supervisor Orientation will be on July 14th & 15th in St Cloud. The cost is \$80.00 for both days. No one was interested in attending.

**DISTRICT CONSERVATIONIST REPORT:**

A report was distributed.

**STAFF/SUPERVISOR REPORTS:**

**Wetlands:**

Poppe stated she provided the TEP minutes and agenda to the board members.

**Water Management:**

Martin stated on Wednesday June 17th MPCA held a meeting at the Hinckley Community Room to discuss the St Croix Basin TMDL.

**Forestry:**

None

**IMPACK6:**

Thomson stated a meeting will be held on Wednesday June 24th in Duluth.

**RC&D Onanagozie:**

Olesen stated RC&D Onanagozie will be hosting a summer meeting for the state in July at the Cloquet Forestry Center.

**Snake River Citizen Advisory Committee:**

Odegard stated there will be a meeting on June 29th.

**Legislative:**

None

**Personnel:**

Carlier stated the Personnel Committee met on June 18th for employee evaluations. Odegard reviewed the recommendations of the committee. Cost of living increases of \$0.40-\$0.51 are being recommended. A motion is needed to approve the recommendations of the personnel committee. Thomson questioned with the budget the way it is, do we need to make a decision tonight on the employee evaluations or can this issue be tabled until a later date?

Waldhalm stated he would like comparables to other areas, and more information before making any decision.

Motion by Olesen, seconded by Osterdyk to approve the recommendations of the personnel committee from June 18th.

Motion carried (Thomson and Waldhalm opposed)

**Policy:**

Carlier stated there was no meeting.

**Trees:**

None

**Envirothon:**

None

**MISC ITEMS:**

Carlier stated she is requesting leave July 13 through July 17th.

Motion by Olesen, seconded by Thomson to approve Carlier's leave request July 13th through July 17th.

Motion carried

Martin stated he is requesting leave July 20th through July 24th.

Motion by Thomson, seconded by Waldhalm to approve Martin's leave request July 20th through July 24th.

Motion carried

Olson stated he is requesting leave July 6th through July 10th.

Motion by Olesen, seconded by Thomson to approve Olson's leave request July 6th through July 10th.

Motion carried

**TEP:**

Thomson stated he is very pleased with his learning experience with the TEP the past six months, and would like to see the meetings opened up to the public.

Olesen stated there are privacy concerns with the landowners and their violations.

Poppe stated the minutes are available to the public, and a public audience could cause embarrassment to the landowner.

Odegard questioned whether the meeting can be open to the public, and then be closed during the time the TEP discusses open violations.

Osterdyk stated decisions of the TEP should be made without the public attending the meeting.

Motion by Thomson, seconded by Waldhalm to approve opening up the TEP meetings to the public.

Motion carried

**Misc:**

Odegard stated he would like to include in the minutes that Waldhalm wanted to make a motion. Since it was not added to the agenda, it will have to wait until the July meeting.

**NEXT MEETING DATE & TIME:**

Motion by Olesen seconded by Thomson to hold the next meeting on Tuesday July 28th, 2009 at 4:30p.m.

Motion carried

**ADJOURNMENT:**

Motion to adjourn the meeting at 6:00 p.m. by Thomson, seconded by Olesen.

Motion carried

Respectfully submitted,

Paul Olesen, Secretary