



**BOARD MEETING MINUTES
APRIL 20, 2010**

The Pine County Soil and Water Conservation District Board of Supervisors held their monthly meeting on Tuesday, April 20, 2010.

Members Present:

Doug Odegard
Paul Olesen
Kelly Osterdyk

Others Present:

Jill Carlier, District Manager
Tim Olson, Office Assistant
Robin Poppe, Resource Cons/Wetland Specialist
Sam Martin, Water Management/GIS Specialist
Clayton Schmitz, NRCS District Conservationist
Mike Yrjo, Soil Conservation Technician

Members Absent:

Skip Thomson
JJ Waldhalm

CALL TO ORDER: Osterdyk called the board meeting to order at 4:30 p.m.

APPROVAL OF AGENDA:

Motion by Odegard, seconded by Olesen to approve the April agenda.

Motion carried

STAFF/SUPERVISOR REPORTS:

Wetlands:

Poppe stated she provided the board with last month's TEP findings. A TEP meeting was held on Tuesday April 27th. The TEP will be reviewing two road project delineations, and the delineation for the City of Rock Creek.

Water Management:

Martin stated a lake and stream monitor workshop was held on March 29th. A project in Mission Creek Township will consist of a grade stabilization structure.

Forestry:

Waldhalm absent.

TSA III:

Thomson absent.

RC&D Onanaegozie:

Olesen stated he had copies of the annual report for RC&D.

Snake River Citizen Advisory Committee:

Odegard stated a meeting will be held on April 26th.

Legislative:

Nothing at this time.

Personnel:

No meeting this month.

Budget:

Olesen stated there was a meeting on April 14th. State and county reductions, as well as possible areas to cut were discussed.

Policy:

Osterdyk stated a meeting was held in April. The committee received the handbook and made changes. Carlier stated changes will be made and copies will be sent out to the committee and County Attorney's office to review.

Rural Preserves:

Nothing at this time.

Trees:

Olson stated as of today there are 316 tree orders. Last year at this time there were 286 orders. There are 14 varieties out of stock.

Envirothon: Carlier stated there are 16 teams registered for the event on May 3rd. A site visit was held at Camp Miller on April 1st.

Newsletter:

Nothing at this time.

Poppe left the meeting.

MARCH MINUTES:

Motion by Olesen, seconded by Odegard to approve the March minutes as amended.

Motion carried

APRIL FINANCIAL REPORT AND PAYMENT OF BILLS

Motion by Olesen, seconded by Odegard to approve the April payments of bills, including a \$15,000 funds transfer.

Motion carried

AREA III ANNUAL MEETING:

Carlier stated Westerman Bus Company of Pine City submitted a bid of \$275 per bus. There is a possibility of using two busses, depending on how many people attend the meeting and tour.

PINE COUNTY PLATBOOK:

Carlier stated our platbook inventory is at 329. We started selling the platbooks at \$10.00 last month, and have sold close to 200 books. Carlier stated it will take 6 to 8 months before the new platbook is completed. Thomson contacted Carlier and stated we should consider a new platbook and sign a contract for 1,000 books. Carlier stated three companies submitted bids. Rockford, Red Barn and Marceline. Carlier stated her personal recommendation would be Rockford, as they provided a sample very similar to our existing platbook. Motion by Olesen, seconded by Odegard to approve the manager's recommendation to use Rockford Map Publishers to produce our 2011 platbook, and a quantity of 1,000 books.

Motion carried

STATE COST SHARE:

Carlier stated there are 2 projects:

City of Finlayson: # FY09-4 Abandoned well sealing, with an amendment to include an extra permit. Total contract amount was \$765.00 with 50% cost share totaling \$382.50.

Motion by Odegard, seconded by Olesen to approve payment of \$382.50 for the City of Finlayson abandoned well sealing at 50% cost share.

Motion carried

Bob Karas: #FY09-5 Shoreline Stabilization Project. This project was broken down into two parts for the bids. The first is the dirt work, with 4 bids submitted.

Ronnie Roberts Excavating:	\$5,200
Septic Check	\$8,100
BLM	\$6,200
Mike Johnson Construction	\$5,581

The second bid is the plants and labor part of the project, with 2 bids submitted.

Septic Check	\$3,625
BLM	\$5,517

Total project cost would be \$8,825 with 75% cost share, totaling \$6,618.75, using Roberts Excavating and Septic Check to do the work.

Motion by Olesen, seconded by Odegard to approve encumbering \$6,618.75 for #FY09-5 Bob Karas Shoreline Stabilization Project at 75% cost share.

RYAN HUGHES – TRAINING:

Hughes gave Power Point presentation on State Cost Share process and forms

AREA III RESOLUTION MEETING:

Carlier state the Resolution meeting is Friday June 4th in Carlton. All supervisor’s and staff are invited to attend. The cost of registration is \$15.00 per person.

Motion by Olesen, seconded by Odegard to approve all supervisors’s and staff to attend the Resolution meeting on Friday June 4th in Carlton at the cost of \$15.00 per person.

DISTRICT CONSERVATIONIST REPORT:

Schmitz stated he and his staff are finishing up with the EQIP and WHIP contracts.

MISC ITEMS:

- Martin would like to attend MASWCD Leadership Alumni Workshop. The training is a two day workshop in Minneapolis on May 25th and 26th, with a registration fee of \$40.00.
Motion by Olesen, seconded by Odegard to approve Martin attending the MASWCD Leadership
Motion carried
- Carlier stated when we moved into our new building in Sandstone, discussions were held with the County Coordinator and the County Board on what free services the district would receive. Carlier stated she asked the coordinator to give the district an agreement on what free services we would receive, but received no response to this request. Carlier stated she received an invoice for postage for 7 months. Carlier understood the county would provide the district with free rent, computers, phones, fax, copier and postage. Should the district pay this invoice, or discuss it with the coordinator? Olesen stated the district should pursue this issue, and have an agreement in writing. Carlier stated the district should have a memo of understanding with the county on what services we receive from the county. Carlier will discuss the issue with the county coordinator.

NEXT MEETING DATE & TIME:

Motion by Olesen, seconded by Odegard to hold the next meeting on Tuesday May 25th
At 4:30 p.m.

Motion carried

ADJOURNMENT:

Motion to adjourn the meeting at 5:30 p.m. by Olesen, seconded by Odegard

Motion carried

Respectfully submitted,

Skip Thomson, Secretary